

## Preparing for your school or camp field trip

### Before you arrive:

- Ensure your group **does not exceed our capacity of 57 children** and **meets our chaperone requirement of one adult per 10 children.**
- Confirm that your transportation has been secured and that you will arrive on time.
- To cancel or request a change, email us at [info@visitmanateelagoon.com](mailto:info@visitmanateelagoon.com) as soon as possible.
- **All field trips take place entirely outdoors and can be affected by or cancelled due to weather conditions.** Programming will not be presented indoors.
- Prepare your group for what to expect (e.g. program topic, timeline, guidelines).
- Participants should consider wearing outdoor-appropriate clothing, sunscreen, a hat and bring a water bottle.
- Consider if your group will visit our gift shop which offers souvenirs (starting at \$1), bottled or canned drinks (~\$2 - \$4) and ice cream novelties (~\$1 - \$4). Thank you for shopping.
- **Manatee Lagoon is not able to store lunches or coolers for visiting groups.** For security purposes, large coolers are not permitted in the building and may not be left unattended on site.
- View additional information to help plan your visit at [www.visitmanateelagoon.com/visit](http://www.visitmanateelagoon.com/visit) and view our FAQs at [www.visitmanateelagoon.com/frequently-asked-questions](http://www.visitmanateelagoon.com/frequently-asked-questions).

### Directions to Manatee Lagoon, 6000 N. Flagler, West Palm Beach, FL 33407

**From I-95,** take the 45th Street exit east. Turn left onto Broadway/US-1 N/FL-A1A/FL-5. Turn right onto 59th Street. Turn right onto N. Flagler Drive and Manatee Lagoon's entrance will be on your left.

**From Florida's Turnpike,** take EXIT 107 toward FL-710/Beeline Highway, keep right at the fork in the ramp. Turn left onto Jog Road. Turn left onto Beeline Highway/FL-710. Continue to follow FL-710. Turn right onto N. Congress Avenue. Turn left onto 45th Street. Turn left onto Broadway/US-1 N/FL-A1A/FL-5. Turn right onto 59th Street. Turn right onto N. Flagler Drive and Manatee Lagoon's entrance will be on your left.

**From U.S. Highway 1** (heading north or south), take 58th Street in West Palm Beach east toward the water. Turn left (north) at the end of the street and Manatee Lagoon's entrance will be on your right.



**Arrival:**

- Arrive on time or a few minutes early to make the most of your visit. We reserve the right to shorten or cancel the program if a group arrives more than 15 minutes later than scheduled.
- You may drop off attendees at the sidewalk by our blue solar trees in the parking lot. A staff member will greet you and provide a brief welcome and safety briefing.
- **Field trip maximum is 57 children.** Please be ready to divide children into two groups if your total number of students exceeds 25.
- Inform our staff if your group plans to visit our gift shop. If so, please send no more than four children with a chaperone at a time. To help keep your group moving, consider only sending children who have money to spend to the gift shop area.
- Keep your lunches/coolers and personal items in your vehicle(s) while visiting the facility to allow children's hands to be free. **Manatee Lagoon is not able to store lunches or coolers for visiting groups.**

**During your visit:**

- Chaperone expectations:
  - Maintain the required one chaperone to 10 children ratio and stay with the group.
  - Enforce center rules and handle any discipline issues.
  - Silence cell phones and refrain from using and conversing during the program.
- Children expectations:
  - Stay with their group.
  - Do not run, nor climb or stand on exhibits or railings.
  - Be respectful of staff and other visitors; no yelling or disruptive behavior.
- *Manatee Lagoon reserves the right to cancel or end a program if participants do not abide by center or program rules or due to inclement weather.*
- While groups are welcome to remain on site outside of scheduled program times to eat lunch, please refrain from re-entering the exhibit, observation deck and gift shop areas, if other visitation is high. This helps to avoid congestion in these locations and helps to provide the most pleasant experience for your group as well as other scheduled program groups and visitors.
- The limited picnic facilities and shade at Manatee Lagoon are available on a first-come, first-served basis.
- All garbage must be placed in the appropriate waste receptacles.
- Please be aware that Manatee Lagoon – An FPL Eco-Discovery Center® is open to the public and other members of the public are likely to be present while programs are taking place. All visitors are expected to be respectful of each other.

**We look forward to welcoming you and your group to Manatee Lagoon soon!**